Campus portal for parents and students. Please follow the instructions below to set up your family account:

Step 1: https://mtdecloud1.infinitecampus.org/campus/portal/frenchtown.jsp
Step 2: Click on the word “help” then click on “click here” after the sentence “If you have been assigned a Campus Portal Activation Key.”

Step 3: Enter the person GUID number (i.e. PERSON GUID A1BFC234-56DE-78FG-H9IJ-K7901L7M2N34) received from the office secretaries.
Step 4: create user name and password
You may now navigate the campus portal.

**Family (Portal)**

This document is written for use by parents. Districts can choose to provide this information to their parents or use it as a guide for creating district-owned documentation.

**Overview**

**PATH: Campus Portal > Family**

The Family section of the Portal contains Messages for the family, Household Information, Family Member information, Calendar information for all enrolled students and a Family To Do List. Additionally, Food Service and Online Payment information is located here.

Districts can control what information appears in the Campus Portal, so it is possible that not all of the following tabs will appear for all users. When a tab in the Family section is selected the user will be removed from the context of a student if one was selected in the switch student drop list.

**Messages (Portal)**

This document is written for use by parents. Districts can choose to provide this information to their parents or use it as a guide for creating district-owned documentation.
Overview
PATH: Campus Portal > Family > Messages
The **Messages tab** is selected by default. Its contents are divided into three sections: District Notices, School Notices and the Inbox. If a section contains no information it will be closed by default.

*Image 1: Messages*
An indication of new messages since the last visit will appear in the left hand navigation pane. The new message is also noted by a NEW flag and the message toggle field lists the number of new messages in that section.

**Messages Display**
- **Notices** are sorted by start date and display until the expiration date is reached.
- The **Inbox** displays student related messages ordered from newest to oldest. The type of messages depend on the schools' use of Campus Messenger. Possible messages include missing assignment notices, failing grade notices, attendance notices, behavior notices, surveys and general information notices.

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**Grades (Portal)**

Overview
PATH: Portal > Student > Grades
The Student Grades tab displays recent assignments that have been graded, a list of term grades by course, and the student's current Term GPA. Parents and students are able to see all grading tasks and grades and can easily view all assignments for a particular course.
Parents and students are also able to view any newsletters the teacher has sent, and can email or call the teacher for more information on the student (as long as the school has recorded that information).
### Grades

#### Recently Graded Assignments

<table>
<thead>
<tr>
<th>Posted</th>
<th>Course</th>
<th>Assignment</th>
<th>Score</th>
<th>Total</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 hour ago</td>
<td>1065 - Pottery 3</td>
<td>Clay Manipulation</td>
<td>92</td>
<td>100</td>
<td>92.0%</td>
</tr>
<tr>
<td>3 days ago</td>
<td>1100 - Jewelry 2</td>
<td>assignment 1</td>
<td>50</td>
<td>100</td>
<td>50.0%</td>
</tr>
<tr>
<td>8 days ago</td>
<td>1060 - Pottery 2</td>
<td>Missing flag <em>Missing</em></td>
<td>0</td>
<td>100</td>
<td>0.0%</td>
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</tbody>
</table>

#### Grades By Course

- **5812-1 Ath Strength & Conditioning**: Godfriedsen, Thomas  
- **2399-5 English II W**: Moran, Michael  
- **3496-4 Foods Ntrm 2**: Thomas, Beverly  
- **1100-1 Jewelry 2**: Langeling, Laura  
- **1060-1 Pottery 2**: DesHartng, Ruth

#### Final Grades

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Q1</th>
<th>Q2</th>
<th>Q3</th>
<th>Q4</th>
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<tbody>
<tr>
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<tbody>
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<td>A</td>
<td>B-</td>
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